

 ASL Interpreter (Local) 2301 (Must be approved by PK Nat'l)	
Purpose: To provide professional interpreting for clear communication to the Deaf concerning worship and the PK conference message.	
Commitment Level Conference: Friday 5 hrs; Saturday 8 hrs.	Responsibilities Pre-Conference Conference Post-Conference
Reports to: PK AllStar/Usher Manager	Works closely with: ASL Interpreters Deaf Section Supervisor Deaf Section Runners

NOTE: The ASL Interpreter is recruited by the Deaf Section Supervisor, with final approval made by the PK National office. The PK Nat'l office will communicate all needs and policies to the Interpreter.

PERSONAL QUALIFICATIONS:

- Service oriented, caring, able to assist in interpreting for the Deaf men.
- RID certified or equivalent.
- Knowledge and practice of the Interpreter’s Code of Ethics.
- Involved in continued education to issues related to Interpreters.
- Familiar with the Deaf culture.

RESPONSIBILITIES:

THROUGHOUT THE YEAR

- ✚ Network within the Deaf community to bring awareness of the PK conference in their area, providing promotional materials as needed. Pray for the work you will do at the event and for the Deaf men attending. Pray that lives are touched and messages presented clearly so the Deaf men can see what the Lord wants to communicate to their hearts.

TWO MONTHS BEFORE THE CONFERENCE

1. Wait to hear from the Deaf Section Supervisor if your position has been approved.
2. Stay in contact with the Deaf Section Supervisor.

3. Prepare for the event and practice the worship songs from the CD and/or lyrics sent to you by Deaf Section Supervisor or the PK National Office. Video bumper scripts will also be provided –if available.

PRE-CONFERENCE

1. Wear proper attire --a pair of slack or Dockers is encouraged. No cut-offs are allowed. Clean-cut appearance is requested (Hair and, if any beard or moustache --are groomed and well trimmed).
2. **Arrive on time (see position shift schedule)** checking in at “Volunteer Check-In” and pick up your credential.
3. Arrive at the Deaf Section seating area --at least 1 hour before the event begins. Please consider the driving time, traffic, and parking situation to allow for adequate time to get to the arena and check in--arriving in a timely fashion.
4. Connect with the Deaf Section Supervisor to review your responsibilities and help setup the Deaf Section –if necessary.
5. Any needs regarding visibility or other support for your needs --please work with the Deaf Section Supervisor, PK Usher/All Star Manager or Event Director.

DURING CONFERENCE

1. Be prepared to provide signs to the other interpreters if/when he is having a dilemma with some words from the speakers.
2. Notify Deaf Section Supervisor if you need to leave the Deaf Section for a period of time.
3. Before the altar calls begin, check with the Deaf Section Supervisor for the exact location for the “Deaf” altar call. Then explain to the Deaf audience where the altar call area for the Deaf will be --instead of at front of the main stage.
4. Interpret one-on-one for Deaf men in the event they speak with a hearing pastor during altar call or other situations that may arise --as necessary.

POST-CONFERENCE:

1. Debrief with the Deaf Section Supervisor providing your feedback and suggestions for improvement.
2. End the time in prayer and thanksgiving.